

California Department of Veterans Affairs

Serving Veterans Since 1946



Classification: **Activity Coordinator (\$2072-\$2519)**

Permanent, Full-Time

Location: Veterans Home of California, Chula Vista
Chula Vista, CA

Who Should Apply:

Activity Certificate Required, current State employees within this classification or those who are eligible on a certification list, transfers, or reinstatement.
SROA/SURPLUS PROVISIONS APPLY.

Duties and Responsibilities:

Under general direction from the Supervising Rehabilitation Therapist:

- Develop, implement, lead and monitor large and small group activities designed to meet the needs and interests of the veteran resident population which include but are not limited to: social activities, indoor and out-of-doors activities, recreation activities, facility outings, religious programs, opportunity for resident involvement in the planning and implementation of the activity program, creative and expressive activities, educations activities, and exercise activities.
- Design and distribute attractive and well-balanced monthly Activity Calendars.
- Conduct initial activity assessments including gathering information regarding the residents' background, interest, leisure, preferred lifestyle etc.
- Design and provide individualized one-to-one interventions.
- Document the individual activity assessment, Minimum Data Set (MDS) and activity plan.

Desirable Qualifications:

- Ability to communicate effectively, verbally and in writing in English.
- Sensitivity to the needs, interests and abilities of the residents.
- Moderate complex problem-solving skills.
- Direct participation in fine and gross motor activities.
- Performance of a medium-level of physical work.

Minimum Qualifications:

Possession of a Certificate of Attendance in the Activity Coordinator Training Course and either two years of general experience in a health care facility or one year of experience in a long-term care facility for geriatrics.

How to Apply:

Candidates should submit a State Application (STD. 678) and résumé to:

Department of Veterans Affairs
Veterans Home of California, Chula Vista
700 East Naples Court
Chula Vista, CA 91911
Attn: Lou Dumas

Inquiries:

Voice: (619) 482-6026
TDD: (916) 653-1966

Final Filing Date: Until Filled

AN EQUAL OPPORTUNITY EMPLOYER - EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION. PER MILITARY AND VETERANS CODE, SECTION 80, WHENEVER POSSIBLE, PREFERENCE SHALL BE GIVEN TO VETERANS FOR EMPLOYMENT IN THE DEPARTMENT OF VETERANS AFFAIRS. IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE STATE WORKPLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS. APPLICATIONS WILL BE SCREENED AND ONLY THE MOST QUALIFIED WILL BE INTERVIEWED.

363-8319-001

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